

New Jersey Dam Safety Compliance Schedule Form

Dam Name: File No: 	Owner: _____ Address: _____ Address: _____ Address: _____ Phone: _____ Email: _____	Owners Engineering Firm: Name: _____ Address: _____ Address: _____ Address: _____ Address: _____ Phone: _____
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The purpose of this form is to allow the dam owner, through consultation with their engineer, to establish a time line for addressing the deficiencies identified in the inspection report for the dam and bringing the dam into compliance with the New Jersey Dam Safety Standards, N.J.A.C. 7:20-1.1 et seq.

Proposed time frame for submission of required information and implementation of recommended repairs:

(Engineer should check required sections and propose appropriate time frames. However, the Dam Safety Section reserves the right to require additional dates and/or information as needed.)

- ☐ **Performance of maintenance and repairs not requiring approval from the Dam Safety Section** (Such work includes grass mowing, brush removal, debris removal, filling of animal burrows, minor concrete repairs, minor gate repairs, filling of areas of minor surface erosion, etc. The Dam Safety Section must be notified upon completion of these activities.)

Work to be completed no later than: _____

- ☐ **Engineering Report / Studies** (This work includes any required hydrologic and hydraulic analysis, structural analysis, alternative analysis, geotechnical investigations or dam breach analysis that may be recommended by your engineer and/or required by the Dam Safety Section.)

Studies to be submitted for review no later than: _____

- ☐ **Permit Application:** (A permit application must be submitted for any construction activity at the dam. The permit application must address all deficiencies as identified in the inspection report and the subsequent engineering report / studies.)

Permit application to be submitted no later than _____ months after the date of the Dam Safety Section's approval of any required studies. (Please provide date if no studies are required.)

- ☐ **Construction to start no later than _____ months after the date of issuance of the permit by the Dam Safety Section.**

- ☐ **Operation and Maintenance Plan (O&M):** (An O&M is required for all dams. O&M's should be submitted with the permit application or sooner if possible. Existing O&M's may need to be updated if a dam is being rehabilitated. Please indicate if an O&M has already been submitted and approved.)

O&M to be submitted no later than: _____

- ☐ **Emergency Action Plan (EAP):** (EAPs are required for all high and significant hazard dams and should be submitted as soon as possible. Existing EAPs should be reviewed on a yearly basis and revised as necessary. Please indicate if an EAP has already been submitted and approved.)

EAP to be submitted no later than: _____

The dates provided above will be reviewed by the Dam Safety Section to determine if the schedule is acceptable to achieve compliance with the Dam Safety Standards. Requests for extensions to the accepted time frames outlined above must be submitted to this office in writing along with appropriate justification and will be considered on its merits on a case by case basis.

Signed: **Dam Owner**

Date

Signed: **Owner's Engineer**

Date

Additional information including Dam Safety Section forms, standards and inspection guidelines as well and EAP guidelines and a sample O&M is available at <http://www.state.nj.us/dep/damsafety> or contact this office via e-mail at Damsafety@dep.state.nj.us or telephone at (609)984-0859. Please submit the completed form to: NJDEP, Dam Safety Section, P.O. Box 419, Trenton, NJ 08625